

# MORGANTOWN NEW ARMORY SPRING CRAFT SHOW 2024

**DATE :** MARCH 30TH, 2024

**EVENT HELD AT:** ARMY NATIONAL GUARD

90 ARMY BAND WAY MORGANTOWN, WV 26508

**TIME:** SAT: 9AM – 4PM

**PAYMENT IS DUE BY: MARCH 1ST first come bases.** Expecting spaces will fill up fast (Payable to Vicky Vincent)

Name:

Name of company:

Email:

Telephone:

Type of vendor:

Description of craft:

How many spaces 1 2 3

space size (10x10) \$115.00 ea. (Tables NOT included)

space size is 8 foot table only and is \$80.00 (Table is included)

Electric yes or no \$15.00 extra

Tables 5.00 extra each (This is only if you have a booth space)

Chairs free

Please send in 2 photos of your booth or items that you well be selling

If you are doing more than 1 show with me please make out separate checks for each show

CIRCLE ONE category for example if you sell wreaths then you cannot sell wreaths and jewelry. Or if you sell furniture you cannot sell furniture and baked goods

CRAFT            JEWELRY            BAKED GOODS            CLOTHES            FLORALS

WE DO ASK THAT IF YOU TAKE A BOOTH SPACE THAT YOU DO HAVE PLENTY OF ITEMS TO FILL THAT 10 FOOT BY 10 FOOT SPACE

**Vendor Agreement:**

I understand that by signing this contract, I am agreeing to all the terms laid out in this form. I understand that neither the venue, nor the organizers, of this show are responsible for any lost, damaged, or stolen materials. I agree to attend the show during the hours indicated above and no early tare downs. Fully clean your assigned space before leaving. No sharing a booth with other vendors. Once we receive your application and payment there are no refunds. If show is cancelled for any reason then your payment will be moved to the following year. All tables must be covered to the floor and all tables in your booth must have matching covers. **Vendors must park in vendor parking only. Set up time is from FRI. 4:00 pm – 8:00 pm. And SAT. 8:00am - 9:00am.** . We strongly recommend that your booth looks professional. I agree to abide by these rules laid out in this contract.

**SIGN:**

**DATE:**

Mail back to : Vicky Vincent/ Vincent's Promotions LLC.

55 Five Forks Road

Fairmont WV 26554

Phone: 304-363-1258 / 304-534-2423 VICKY VINCENT